How do I add Pacific as a beneficiary on my TIAA Retirement Account?

- 1. Start by visiting: <u>http://www.tiaa.org/pacific</u>
- 2. Login or Register for online access if you have not already done so
- 3. Click the actions tab
- 4. Select beneficiaries
- 5. Select add new
- 6. Select Organization
- 7. Complete all fields
 - Organization/Institution Name- University of the Pacific
 - Relationship-Institution
 - Date Organization/ Institution Established- 07/10/1851
 - Tax ID Number- 941156266
 - Country- United States
 - Residential Address- 3601 Pacific Avenue
- 8. Choose the account you would like UOP to be beneficiary of
- 9. Update beneficiary percentages