STUDENT ACCOUNTS

Guided by the University's mission to develop and educate students through real world experiences, it is Student Accounts' mission to support and advise students in understanding their financial obligations to Pacific with the patience and effective communication that will encourage their development into financially responsible adults.

OFFICE HOURS:
M-F: 8:30—5:00

SUMMER HOURS:
M-Th: 7:30—4:00
Fri: 7:30—1:00

PHONE:
209.946.2517
FAX:
209.946.2468
EMAIL:
studentaccounts@pacific.edu

MAILING ADDRESS:
Student Accounts
University of the Pacific
3601 Pacific Avenue
Stockton, CA 95211

Payment Options

Pacific offers two payment options. The first is payment in full of all charges, less any applicable financial aid, by the payment deadline. The deadline for payment in full of the Fall semester is August 1 and the Spring semester is January 1. The second option is a four month payment plan, which requires a 25% down payment that must be paid by the payment deadline. The three remaining monthly installment payments are due September 1, October 1, and November 1 during the Fall semester and February 1, March 1, and April 1 during the Spring semester. Students who wish to utilize the monthly payment plan must enroll online. Regardless of enrollment status, the first payment must be made by the term payment deadline. There is a $75 per semester deferred fee due upon enrollment in a payment plan.

Methods of Payment

Payments may be made by cash, paper check, money order, cashier's check, wire transfer and electronic checks/ACH. Payments (including cash) can be made in person with the Cashiers or Student Accounts located in the Finance Center. You can mail a check, cashier's check, or money order to the Student Accounts Office. Any item mailed to the office should always include the student's Pacific ID# to ensure proper payment application. Electronic check/ACH payments are made online with a personal checking or savings account. Effective September 1, 2010 Pacific discontinued accepting credit cards for student account payments for tuition, room and board, and fees.

Late Fees

Payments are due on the first of the month and are considered late if they have not been received by the 5th. Students who have not paid in full, completed all financial aid requirements and/or enrolled in the monthly payment plan by the payment deadline, will be assessed a $150 late payment fee. Students whose monthly payments are received late will be assessed a $50 late payment fee.

Account Log-in

To manage your student account online you must log-in to the insidePacific system at https://insidepacific.pacific.edu with your PacificNet ID and password. Once you have accessed the system please click on the ‘Manage Your Account’ channel. Once your personal account information loads you can view your current account status, billing statement, make a payment, enroll in a payment plan and add Authorized Users by selecting the corresponding tabs listed on the site's menu bar. Authorized users can make payments online at Epay. A link to Epay is located in the A-Z Directory on the Pacific website or on Student Accounts’ website.

Electronic Billing (eBills)

Pacific provides monthly online billing statements. The statement reflects charges such as tuition, fees, housing, meal plans, bookstore, etc., as well as payments and credits from financial aid. An email notification is sent to students and Authorized Users each time an eBill is produced.

Authorized Users

Students can authorize parents or other third parties to access their account information by granting them access. The Authorized User will then receive an email with a temporary password and a link to the student’s account information. This also fulfills the Family Education Rights and Privacy Act (FERPA) requirement for Student Accounts.

Tuition Calculation Worksheets

Calculation worksheets are available online at www.pacific.edu. Find Student Accounts under “S” in the A-Z directory, select the link to worksheets from the right-hand column under Forms and Tuition Calculation Worksheets. These worksheets will help determine the approximate amount due.