

Application Instructions—International Programs and Services requires the following to be considered for admission:

- Application for Admission of International Exchange Students**, form attached. This form must be completed in full and signed by you, the applicant, as well as your home institution's exchange student coordinator.
- Official Records of Study.** You must include with your application official or certified copies of your academic records for all post-secondary (including college, university, institute or professional school) study. Records should list the subjects studied and the grade or mark received. Records should include copies of degrees, diplomas or certificates received if applicable.
- Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS)** is required if your native language is not English and if you do not submit other evidence of advanced or higher proficiency in English as a Second Language (ESL). If your recent TOEFL Score is between 475 and 550 (paper-based test), between 150 and 213 (computer-based test) or between 52 and 80 (iBT) you will be required to take additional ESL classes during your first term at the University. Students who score below 475, 150 or 52 on the TOEFL or below 6 on the IELTS are not admitted to the University. Information about TOEFL can be obtained from TOEFL/TSE Services, P.O. Box 6151, Princeton, NJ, 08541-6151, U.S.A., the website [www.ets.org](http://www.ets.org) or from U.S.-sponsored educational advising agencies overseas. Contact the local U.S. Consulate or Embassy for the location of the advising agency nearest you. Information about the IELTS can be found online at [www.ielts.org](http://www.ielts.org).
- Course Request List.** List the courses you intend to take at Pacific. You are not guaranteed placement in any course, so please have back-up courses in mind and be flexible. The Director of IPS will assist you in registering for your courses following Orientation Day.
- Required Essay.** On a separate page, provide a brief statement explaining your reasons for seeking further education as an exchange student at University of the Pacific.
- Certification of Finances.** Complete information about total costs at the University for the appropriate year will be found on an attachment to this application. University costs increase approximately 3% each year. You must certify that you have sufficient financial resources for each semester of your intended stay in the U.S. by completing item 11 carefully. In addition, **you must provide the University with a recent financial guarantee in the form of an official letter from a financial institution showing the specific U.S. dollar amount per semester.** If your study will be sponsored by a government agency or foreign embassy the letter of sponsorship must show the term(s) for which you are applying for admission, the academic major or field of study to be sponsored and the length of sponsorship. The University may require further certification of finances or advanced payment of fees from students whose funds originate in countries where severe currency restrictions exist. International Programs and Services (IPS) cannot send you forms for your student visa until complete financial certification has been obtained.
- Recommendation Form.** This form should be completed by your academic counselor, a faculty member, or other responsible official of the institution in which you are currently enrolled.
- Housing forms.** This includes the Student Assignment Request form and the Student Housing Contract. You will need to download these two forms from the Exchange Student web site.

# UNIVERSITY OF THE PACIFIC

Telephone: 1.209.946.2246  
 Fax: 1.209.946.2094  
 E-mail: ips@pacific.edu

These forms are designed for use by non-immigrant international exchange students who are currently enrolled in one of the University of the Pacific's exchange partner institutions.

University of the Pacific does not employ or contract with representatives or agents overseas or in the United States. Official information about the University, its programs and its procedures comes only from the campus-based offices or officers of the institution.

**Please write legibly.** The information you provide will be used for visa-related documents and to contact you with further information regarding your acceptance as an exchange student at University of the Pacific.

This application is for (check all that apply):  Fall  2009  Spring  2010 *Fall term begins in August. Spring term begins in January.*

1. Full Name \_\_\_\_\_  
LAST, FAMILY OR SURNAME FIRST OR GIVEN NAME MIDDLE

2. Sex:  Male  Female

3. Present Address: \_\_\_\_\_  
NUMBER AND STREET CITY POSTAL CODE

Country: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax number: \_\_\_\_\_ E-mail: \_\_\_\_\_  
COUNTRY INCLUDE COUNTRY & AREA CODES IF AVAILABLE

Effective Until: \_\_\_\_\_  
MONTH DAY, YEAR

4. Permanent or Home Address (if different from Present Address): \_\_\_\_\_  
NUMBER AND STREET CITY

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax number: \_\_\_\_\_  
POSTAL CODE COUNTRY INCLUDE COUNTRY & AREA CODES IF AVAILABLE

5. Birthplace: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
CITY, COUNTRY MONTH DAY, YEAR

6. Country of citizenship: \_\_\_\_\_

7. List your current major and the degree you are seeking \_\_\_\_\_  
MAJOR DEGREE

8. Educational Background -- List in this section all the institutions you have attended since your entrance to secondary school (junior high and high school). If you were not in school in a certain year, be sure to list your activity. Attach an additional page if necessary. List the exact names, in their native language, of any certificates, degrees or diplomas that you received. Read carefully item 2 ("Official Records of Study") in the instructions and submit your educational records along with your application.

Full Name of Institution <small>FIRST SCHOOL ATTENDED</small>	Location of Institution <small>CITY, COUNTRY</small>	Dates of Entering & Leaving <small>MONTH, YEAR - MONTH, YEAR</small>	Name of Certificate, Degree or Diploma Received or Expected	Date Received or Expected

LAST/CURRENT SCHOOL ACTIVITY

9. What is your native language? \_\_\_\_\_ If English is not your native language, have you taken the TOEFL or IELTS?

Yes No If yes, give exam name, date and score \_\_\_\_\_  
NAME OF EXAM DATE SCORE

10. Required Essay -- Attach a brief statement of no more than 1 page explaining your reasons for seeking further education at University of the Pacific.

11. Certification of Finances – In completing this section, you should be sure you understand total expenses per semester. These expenses include your home institution’s tuition as well as Pacific’s fees, room and board, books and supplies, and personal expenses. University of the Pacific expenses are listed in this application.

In the box below, show the name of your sponsor(s) and enter the estimated costs for each semester of study. Be sure to attach a letter of financial guarantee as explained in item 5 of the instructions (“Certification of Finances”).

Sources of Financial Support (Personal, Family or Other Resources)	Amount Assured for Each Semester of Study
_____	1 <sup>st</sup> Semester US \$ _____
_____	2 <sup>nd</sup> Semester US \$ _____

12. I hereby apply for admission to University of the Pacific as an international exchange student and, if admitted, will uphold the standards of good citizenship and the spirit of the Honor Code as outlined in Tiger Lore and The Pacific Guide. Furthermore, I certify that the information given on this application is accurate and complete, to the best of my knowledge, and that I have attended no institutions other than those listed on this application.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

13. Exchange Coordinator’s Approval – I hereby verify that the above named student has been successfully nominated to apply to University of the Pacific as an international exchange student.

Printed Name \_\_\_\_\_ Position/Title \_\_\_\_\_

E-mail \_\_\_\_\_ Telephone \_\_\_\_\_

INCLUDE COUNTRY AND AREA CODES

Signature \_\_\_\_\_ Date \_\_\_\_\_

In addition to this form, the following items must be submitted to International Programs and Services (IPS) as part of your application:	
Required Essay Recommendation Form	Official Records of Study Certification of Finances



# UNIVERSITY OF THE PACIFIC

To the applicant: This form should be completed by your academic counselor, a faculty member, or other responsible official of the institution in which you are currently enrolled.

To the person completing this recommendation: The person named below is applying as an international exchange student to University of the Pacific. Please provide us with as much information about the candidate as you can. (If you wish you may submit a separate letter of recommendation in addition to this form.) This recommendation will be treated as strictly confidential.

Name of Applicant: \_\_\_\_\_

LAST, FAMILY OR SURNAME

FIRST OR GIVEN NAME

MIDDLE

1. Academic Evaluation

	Poor	Below Average	Average (Top 50%)	Good (Top 20%)	Excellent (Top 10%)	No Opportunity to Observe
Motivation						
Self-Discipline						
Intellectual Capacity						
Academic Potential						

2. Personal Evaluation

	Poor	Below Average	Average (Top 50%)	Good (Top 20%)	Excellent (Top 10%)	No Opportunity to Observe
Leadership						
Self-Confidence						
Honesty/Integrity						
Social Skills						

3. This student was/is ranked number \_\_\_\_\_ in a class of \_\_\_\_\_ students.

4. I consider this applicant's prospects for success at University of the Pacific to be:

\_\_\_\_\_ Poor    \_\_\_\_\_ Below Average    \_\_\_\_\_ Average    \_\_\_\_\_ Good    \_\_\_\_\_ Excellent

5. Other comments or recommendations: \_\_\_\_\_

6. Signature: \_\_\_\_\_ Length of acquaintance with applicant \_\_\_\_\_  
YEARS

Printed Name: \_\_\_\_\_ Position or Title: \_\_\_\_\_

Name of Institution: \_\_\_\_\_ Date: \_\_\_\_\_

Address of Institution: \_\_\_\_\_  
NUMBER AND STREET CITY/COUNTY

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ IF AVAILABLE E-mail: \_\_\_\_\_

ALL SCHOOLS and COLLEGES (1 SEMESTER) (excluding professional pharmacy)	
Cowell Wellness Center Fee .....	US \$120
Health Insurance (estimated) .....	525
Student Association Fee .....	100
University Center Fee .....	30
<b>TOTAL FEES .....</b>	<b>\$775</b>
Room and Board (estimated) .....	5,294*
Books and Supplies (estimated) .....	783
Personal Expenses (estimated) .....	1,107
<b>TOTAL SEMESTER EXPENSES .....</b>	<b>\$7,959</b>
<b>TOTAL FULL YEAR EXPENSES .....</b>	<b>\$15,918</b>

Transportation and actual costs will vary with each student.

\*Room and Board figures apply to double occupancy rooms and include the Platinum Meal Plan (3,850 points). Actual costs will depend upon student's selection. For accommodations, room rates and meal plans available, please contact the Office of Housing and Greek Life at 209.946.2331 or iamhome@pacific.edu. All international exchange students are required to live on campus.

Bills are payable on a semester basis. Prior to registration, students should have on deposit in the Finance Center an amount equal to their estimated semester charges. For students whose funds originate in countries where severe currency restrictions exist, the University may require advance payment of tuition and fees. The University reserves the right to change fees, modify services, or change its programs at any time without prior notice.

Be aware that the balance of all fees owed will be due by the first day of the semester. For questions regarding fees, please contact IPS at

*ips@pacific.edu.*