Comprehensive Timeline

Administrative Review and 3-City Administrative Review

This timeline applies to:

- all administrative units not housed within the schools or College
- select three-city units at the Stockton, Sacramento and San Francisco campuses (see **Program List**)

2013

May 28:	Institutional Research begins compiling data for administrative units as available
June 3:	Units begin to prepare administrative review reports
August 9:	Administrative review reports due
August 30:	Provost and Vice Presidents announce recommendations. Provost and Vice Presidents begin holding Open Divisional Meetings for input (Sept. 3-6)
Sept. 16:	Provost and Vice Presidents adjust recommendations as appropriate; reports and recommendations go to "PAC+" (see Appendix B) for review
Sept. 20:	PAC+ makes their recommendations and forwards all to President.
Sept. 23-27:	President seeks University input
Oct. 11:	President announces administrative decisions to University community by this date

Academic Planning and Alignment

This timeline applies to:

- academic programs (see **Program List**)

2013

September	Support for report writers
October 15	From Deans to Provost: names of unit based ratings teams
December 20	From Report Writers to Deans: Draft Academic Reports are due

2014

January 6-17	Training for School-based Evaluation Teams and CART
January 13	Academic Reports visible to dean and unit rating teams.
Wk of Feb 3rd	Comprehensive Academic Review Team •CART reviews consistency of ratings across academic programs •Inconsistencies in ratings will be identified and flagged and unit program raters will have an opportunity to respond

February 4	Academic program ratings from the units made available to the Dean.
Wk of Feb 10th	Academic program raters will have an opportunity to respond to CART findings.
February 21	Academic reports and unit ratings made available to the university community. CART findings and rater responses made available to Dean.
Feb 21-March 20	Deans work with Faculty on recommendations for academic programs.
March 14	Deans' recommendations and evaluative summary of the impact of their recommendations due to the Provost (except PHS and DEN, due March 21)
March 20	Provost draft recommendations made available to appropriate unit. (except PHS and DEN, available March 24)
March 25 -31	Provost meets with Deans and faculty to share thinking around Provost draft recommendations. Units will have an opportunity to provide oral and written feedback.
April 4	Draft Provost recommendations on university academic portfolio available to Deans.
April 8	Provost draft recommendations are discussed with COD.
April 9	Provost recommendations for Academic Programs and Administrative Reviews are posted for university community.
April 11	Provost hosts San Francisco Community Townhall to share Academic Programs and Administrative Review recommendations
April 11 – 18	Comments from the University Community
April 15	Provost hosts Stockton Community Townhall to share Academic Programs and Administrative Review recommendations
April 18	Provost hosts Sacramento Community Townhall to share Academic Programs and Administrative Review recommendations
May 1	President hosts University Townhall

Academic Administrative Reviews

This timeline applies to:

- School/College Administrative Units, Centers, Institutes, Dean's Offices and non-exempt clinics (see **Program List**)

2013

October 11	Budget and FTE data available

2014

January 20	From report writers to Deans: Draft Academic Administrative reports are due
February 7	Academic administrative reports due to Provost. Reports made available to the academic division.
February 7– 21	Deans hold conversations in the unit around academic administrative draft recommendations.
February 21	Dean Academic Administrative recommendations due to the Provost. Reports made available to the university community.
March 4	Provost discusses draft recommendations with COD.
March 21	Provost recommendations available to university community.
March 21- April 4	Comments from the University Community
March 18	PAC+ reviews recommendations for the Academic Administrative Review
April 8	Provost draft recommendations are discussed with COD.
April 9	Provost recommendations for Academic Programs and Administrative Reviews are posted for university community.
April 11	Provost hosts San Francisco Community Townhall to share Academic Programs and Administrative Review recommendations
April 9 – 18	Comments from the University Community
April 15	Provost hosts Stockton Community Townhall to share Academic Programs and Administrative Review recommendations
April 18	Provost hosts Sacramento Community Townhall to share Academic Programs and Administrative Review recommendations
May 1	President hosts University Townhall