Chair Greg Rohlf called the meeting to order at 3:30 P.M.

Attending:
Greg Rohlf – CHAIR – History
Larry Langley - VICE CHAIR- Mathematics
Cathie McClellan – Theatre Arts
Eleanor Wittrup – Philosophy
Linda Koehler – Sport Sciences
Matt Normand – Psychology
Scott Jensen – Psychology
Marlin Bates – Communication
Gregg Jongeward – Biological Sciences
Sharmila King – Economics
Tanya Storch – Religious & Classical Studies
Tom Krise – Dean of the College
Patti Ianni – Assistant to the Dean

Absent:
John Lessard – English
Chris Janssen – COPA President

Action Items
1. Approval of minutes from October 5, 2009 meeting: MOTION MADE AND SECONDED to approve minutes; unanimously approved. Final meeting for the fall semester is December 7, 2009.
2. Replacement for university Media Advisory Board-To be determined by the Academic Advisory Board.
3. Revised Honor Code (Handout of revised version was distributed).
   a. Revised to state that faculty will report the violation to their chair (rather than evaluate the case with their chair). MOTION MADE AND SECONDED to approve revised Pacific Honor Code Policy. Unanimously approved.
4. Constitute College Facilities Committee – Gregg Jongeward, Cathie McClellan and Linda Koehler agreed to continue to serve on this committee. MOTION MADE AND SECONDED to approve this decision. Unanimously approved.

Announcements and Reports
1. Chair’s report
   a. All Faculty Meeting will be held on Thursday, Dec. 10th from 12-1 PM. This has been called by the Academic Council. Video feed to be set up for this meeting for faculty members from the Sacramento and San Francisco campuses who cannot attend.
   b. President Eibeck will attend February 1, 2010 Council meeting.
   c. Sustainability documents finalized (handout) was discussed.
2. Dean’s Report
   a. IPC Requests Summary
      Dean Krise brought many requests to the committee. Prioritizing was key since there were many university issues merged with the College requests. Some top requests:
      1) Establish a Film Studies Department
      2) Establish a fund for start-up for new faculty members for scientific research
      3) Social Sciences: New computer for their lab
4) Funding to hire marketing manager
5) Funding to hire a Pacific Yield
6) Administrative Assistant in Chemistry/Biology
7) Tech support specialist for evenings and weekends
8) Theatre Arts Costume Design coordinator
9) Funding for Administrative Assistant for our Budget Manager
10) Additional WiD resources for a student center

3. **Report from Academic Council Rep** on university committee: Tanya reported the following:
   a. Diversity course requirements soon to be online
   b. Network security will be implemented
   c. Efforts to integrate the 3 campuses.
      1) The “All faculty” meetings in San Francisco and Sacramento are unrealistic
      2) WASC accreditation – make this available to Brian Klunk

4. **COPA report** – Chris Janssen was not present.

**New / Old Business**

1. **Department Chairs and Governance**
   a. There is some interest in revising the way in which Chairs are chosen.
   b. Would involve changing by-laws, which is good because some of the language needs to be revised.
   c. Discussion: Should chairs work for the dean or for the department?
   d. Discussion: Strong chair model vs. weak chair model
   e. Discussion: How do we select a chair as well as de-select a chair?
   This discussion has been tabled for the next meeting.

2. **Brian Klunk and Accreditation process** - We are up for review for our regional accreditation.
   a. Two visits from WASC accreditation committee consultants are upcoming to decide if we have the cultural climate and the funding to do what we want to do.
   b. Self-review will be structured in alignment with our strategic plan: experiential learning, basic business sustainability, and learning objectives.
   c. Brian circulated a document (draft) of the WASC preparatory review recommendations and discussed these eight recommendations.
   Reactions to recommendations should be sent to: **WASC2010@pacific.edu**

3. **PACS 1-3 Committees**
   a. For PACS1: do we want to officially recommend that the PACS 1 planning committee become a standing college committee?
      i. This is currently a university committee that does not have part-time or adjunct members. Only voting faculty are members of this committee and as such are subject to the rules of the Faculty Handbook. The College Council Committee runs the election. All members have taught a PACS class.
      ii. The first committee was a college committee appointed by Lou Matz, but a conflict developed regarding gender and diversity issues.
      iii. Per Marlin Bates, unless a motion is made by the COP Council, the recommendation of the Academic Council would be that this committee would report to the Director of G.E. However, the current Director of the G.E. committee is not properly staffed, so the committee should report the G.E. Committee.
   A motion was not made by the Council.

4. **Theatre Arts P&T documents** - Per Cathie, no word yet if her P&T documents were accepted. The COP Council approved her P&T guidelines last Spring. The Academic Council tabled it until Fall. Marlin will ask Cathy Peterson to bring this up at the Academic Council meeting.

5. **January 11, 2010 Council meeting** - Should we cancel it? After some discussion, most council members felt the meeting should be cancelled. However, the chair asked that everyone come to the December meeting with three goals and three accomplishments to prepare for President Eibeck’s visit
on February 1, 2010. MOTION MADE AND SECONDED to cancel the January 11, 2010 meeting.

6. **Former Chairs as Ex-Officio Members** for one year beyond their terms to 5 min provide institutional memory: Discussion tabled to next meeting. MOTION MADE AND SECONDED that past chair of COP Council (a 3-year term) serve as ex-officio of the COP Council and the Executive Council for one additional year. VOTE: 2 in favor, 3 opposed, 6 abstained. (One member of the council left before the vote).

7. **Open Mic** / what’s on your minds?
   a. Facilities – Edie to get back to council on this.

Meeting was adjourned at 5:25 p.m.

Respectfully submitted,
Patti Ianni