The Open University Program at University of Pacific allows members of the community to register for regular University courses without having to apply to Pacific or to submit transcripts. Open University students attend the first class meeting and confirm space availability with the professor. However, Open University students may not register for a class until the class meets for the third time. You will participate in all class assignments, projects, and exams along with matriculating students and must abide by all regulations, policies, and procedures governing the University’s regular courses.

Why Choose Open University?

* To acquire or update professional skills.
* To take courses while waiting for University admission.
* To take courses in areas that are of special interest.

Course Credits

Students may apply up to 24 units of credit earned through Open University to a baccalaureate degree at Pacific and up to 12 units of credit to a graduate degree. Check with the appropriate academic department before enrolling in a course, as each department decides which courses may be applied toward a degree.

Who May Register?

Open University is open to non-matriculating students only. Students formally admitted to the University, including international students on F-1 visas, may not enroll in classes through Open University.

For more information on the Open University program call (209) 946-2424 or e-mail, cpce@pacific.edu.
OPEN UNIVERSITY AT UNIVERSITY OF THE PACIFIC

Registration Process:

After you have selected the course/s (maximum of two per semester) you wish to take, complete this form and arrange to obtain the approval and signature of the course instructor. The instructor’s signature must be on the registration form before registration is approved and tuition payment is made. Students will register with the Registrar’s office and make tuition payments to the Student Accounts Office. Checks should be made payable to: University of the Pacific and submitted to the Student Accounts Office: Finance Center, University of the Pacific, 3601 Pacific Avenue, Stockton, CA 95211. Please note: credit card is not accepted.

Fall 2015 / Spring 2016 Open University Calendar

<table>
<thead>
<tr>
<th></th>
<th>FALL 2015</th>
<th>SPRING 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>August 24</td>
<td>January 19</td>
</tr>
<tr>
<td>Class begins</td>
<td>August 24</td>
<td>January 19</td>
</tr>
<tr>
<td>Last day to add</td>
<td>September 4</td>
<td>January 29</td>
</tr>
<tr>
<td>Last day to withdraw</td>
<td>October 26</td>
<td>March 31</td>
</tr>
</tbody>
</table>

Tuition Fees:
Tuition fees are $1,463. per unit (up to 8.5 units).

Refund Policy:
Refunds are based upon a percentage of calendar days.

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Refund Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>08/24/15-09/04/15</td>
<td>100% refund, $150 clerical charge</td>
</tr>
<tr>
<td>09/05/15-09/06/15</td>
<td>90% refund, 10% penalty</td>
</tr>
<tr>
<td>09/07/15-09/11/15</td>
<td>80% refund, 20% penalty</td>
</tr>
<tr>
<td>09/12/15-09/18/15</td>
<td>60% refund, 40% penalty</td>
</tr>
<tr>
<td>09/19/15-10/02/15</td>
<td>40% refund, 60% penalty</td>
</tr>
<tr>
<td>10/03/15-10/14/15</td>
<td>25% refund, 75% penalty</td>
</tr>
<tr>
<td>As of 10/15/15</td>
<td>0% refund</td>
</tr>
</tbody>
</table>

Calendar days of a semester may vary from semester to semester. For exact dates, please contact the Student Accounts Office at 209-946-2517.

Financial Aid:
Financial aid is not eligible for Open University.

Transcript Requests:
To obtain a transcript of courses taken through Open University, you must submit a request to the Registrar’s Office in Knoles Hall, or call them at 209-946-2135.
Open University Registration Form

☐ Fall Semester ☐ Spring Semester Year: _____________

Last Name: ___________________________ First: ___________________________ M.I.: _____

Address: _____________________________________________________________________________
________________________________________________________________________________________

Telephone: ___________________________ Email: ___________________________

(home) ___________________________ (work) ___________________________

Social Security No: ___________________________ Male ☐ Female ☐

Birthdate: ___________________________ U.S. Citizen? ☐ Yes ☐ No

Ethnic Code (optional) ☐ Your response is voluntary. See codes below.

Have you ever attended Pacific? ☐ Yes ☐ No Dates Attended: _________________

Do you hold a college degree? ☐ Yes ☐ No If yes, which one? ☐ Associate’s ☐ Bachelor’s ☐ Master’s ☐ Ph.D.

Which course do you wish to enroll in:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course title</th>
<th>Section</th>
<th>Units</th>
<th>Days</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>

Professor’s Name ___________________________ Professor’s Signature ___________________________

I certify that the above information is correct and understand that any false information may result in cancellation without refund.

Student’s Signature ___________________________ Date _________________

Ethnic Code Options:
1) African-American/Black  2) American Native/AK Native  3) Asian-American
4) Asian/Indian  5) Caucasian/White  6) Filipino
7) Hispanic, Latino  8) Mexican-American, Chicano  9) Pacific Islander
10) Multi-racial  11) Other

09/2015