We would appreciate your assistance in referring students enrolled in your current course(s) whom you feel would be qualified to be a tutor.

We are interested in students who possess effective communication, analytical, and problem-solving skills. Specific qualifications for this position include sophomore, junior, senior, or graduate student status. The student needs to demonstrate subject matter competency by earning a final course grade of B+ or higher. Please note that tutors will be selected on the basis of their potential to be an effective tutor as well as be sensitive and patient with regard to the unique needs of students seeking academic assistance. Finally, the ability to work well with students from diverse backgrounds will be an important consideration.

Once you have identified students from your class you believe are qualified tutor candidates, please forward your referral to:

   Tutoring Center Coordinator  
   McCaffrey Center, 1st floor, room 103 or tutoring@pacific.edu  

Name of Person Making Referral: ____________________ Course: _____________  
Phone #: _________________________ Email: _____________________________  
Student’s Name: ________________ Identification Number: ________________  
Student’s Phone: ________________ Student’s Email: _____________________  

Please provide us with your comments regarding the applicant’s ability to work without supervision, dependability, professionalism, quality of previous academic work, interpersonal skills, as well as evidence of effective communication and analytical skills:

______________________________________________________________________   
______________________________________________________________________   
______________________________________________________________________

Please give an overall rating that indicates your judgment regarding the applicant’s potential to become a successful tutor:

1-No Opinion  2-Marginal  3-Satisfactory  4-Very Good  5-Excellent

Please feel free to duplicate this form if you will be making multiple referrals. Once again, we appreciate your support and thank you for your assistance.