

**Office of Research and Graduate Studies  
204 Knoles Hall**

**Petition to Participate in Commencement Ceremonies**

Name \_\_\_\_\_ Student ID 988# \_\_\_\_\_

Local Address \_\_\_\_\_ Zip Code \_\_\_\_\_ Telephone \_\_\_\_\_

School/College \_\_\_\_\_ Major \_\_\_\_\_ Degree Sought \_\_\_\_\_

Oral or Written Examination Scheduled for \_\_\_\_\_ Thesis Approved On \_\_\_\_\_  
(Date) (Date)

**Course(s) to be taken:**

**Semester/term course taken in:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Notes:**

**Adviser's recommendation:**

\_\_\_\_\_  
Signature of Student Date

\_\_\_\_\_  
Signature of Adviser Date

\_\_\_\_\_  
Approval of Dean/Director of Graduate Programs Date

\_\_\_\_\_  
Approval of Dean of the Graduate School Date

Note: The official graduation date for students completing their requirements during the summer session is the last date of the final session. Diplomas will be available about the middle of the fall semester.

Distribution: Dean of the Graduate School, Dean/Director of Graduate Programs, Adviser, Student

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**Policy on Participating in Commencement Ceremonies  
Before Degree Requirements are Met**

Masters degree students who are near completion of degree requirements can participate in the May commencement exercises under specific conditions. **All** of the following four conditions must be met before the Dean of Research and Graduate Studies can approve the petition:

1. A completed *Petition to Participate in Commencement Ceremonies* has been filed in the Graduate School office by the Spring semester deadline\* for filing the *Application for Graduation* form. This petition must be signed by the student's Advisor and Academic Dean (or Graduate Program Director if appropriate).
2. All degree requirements will be met before the end of the summer session of the same year. An approved program of study that specifies all degree requirements will be completed in time must be on file in the Graduate School before the Spring semester deadline.\*
3. The Masters degree oral examination, including thesis defense or written examination (where applicable), will be successfully completed by the Spring semester deadline\* for filing the *Application for Graduation* form.
4. The student is in good academic standing.

On a case-by-case basis, special consideration will be given for international students who complete degree requirements after the Fall semester of the same calendar year. Approved programs of study must be on file by the Spring semester deadline\* and the student must state they will be unable to return to campus to participate in ceremonies in the Spring following degree completion.

Doctoral degree students are ineligible to participate in graduation ceremonies until all degree requirements are met and the final dissertation has been approved by the Graduate School.

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\* See the current Graduate School calendar or contact the Graduate School office for deadlines.