All RecSports participants will be required to create an account on IMLeagues.com.

To create an IMLeagues account: **Note** IMLeagues offers a **live support button** in the top right corner of all pages, please use this button if you encounter any difficulties.

1. Go to [www.imleagues.com/pacific/registration](http://www.imleagues.com/pacific/registration)
2. Enter your information, **and use your School email if applicable ("@u.pacific.edu" or "@pacific.edu")** and submit.
3. You will be sent an activation email, **click the link in the email to login and activate your IMLeagues account.**
4. You should be automatically joined to your school – If not you can search schools by clicking the “Schools” link

**How to sign up for RecSports:**

1. Log in to your IMLeagues.com account.
2. **Click the Create/Join Team button** at the top right of your User Homepage page
   OR
   Click on the “University of the Pacific” link to go to your school’s homepage on IMLeagues.
3. The current sports will be displayed, click on the sport you wish to join.
4. Choose the league and competition level you wish to play in (Men’s, Women’s, Co-Rec, etc.)
5. As best as possible edit your time preferences
6. You can join the sport one of three ways:
   a. **Create a team (For team captains)**
      i. Captains can invite members to their team by clicking the “Invite Members” link on the team page. Any invited members must accept the invitation to be joined to your team.
      1. If they’ve already registered on IMLeagues: search for their name, and invite them
      2. If they haven’t yet registered on IMLeagues: scroll down to the “Invite by Email Address” box, and input their email address.
   b. **Join a team**
      i. Use the Create/Join Team Button at top right of every page
      ii. Accepting a request from the captain to join his team
      iii. Finding the team and captain name on division/league page and requesting to join
      iv. Going to the captain’s playercard page, viewing his team, and requesting to join
      v. Searching for a specific team name in the search tool bar
   c. **Join as a Free Agent**
      i. You can list yourself as a free agent in as many divisions within a league as you’d like. You will be visible to all members of the site and can request to join teams, or post information about yourself so teams can request to add you to their team.

**All participants may only play on 1 single gender team and 1 co-rec team per sport**

**Payment Instructions (for Captains and Tournament participants):**

1. If you registered online you will be required to come into the Baun Fitness Center prior to the close of registration to pay for your team using Cash, Credit, Check, Index Codes, or Pacific Cash. Please come knowing your team(s) name(s) and sports.
2. If you submit a paper form to register your team, you will pay when you submit your form and will receive emails shortly after directing you to sign up online to manage your team.