INSTRUCTIONS:

- Complete PART A and submit the form to the Office of the Registrar prior to enrolling in any course at another institution and at least three weeks before the registration deadline. Complete one form per transfer institution.
- If you plan to enroll at another institution while you are also registered at Pacific, and this will cause an overload for the term, this form will be forwarded to your Dean’s office for approval (see PART B).
- An email confirmation will be sent to you once the course is reviewed for transfer and has been verified by the Evaluator for the Office of the Registrar.
- Upon completion of the approved courses, have the institution you attended mail an official transcript to:
  Office of Admission, University of the Pacific, 3601 Pacific Ave, Stockton, CA 95211

University ID: ___________________________ Phone Number: (___) ____________ Pacific Email: ___________________________@u.pacific.edu

Student Legal Name: ___________________________ Last First Middle Do you receive VA Benefits? □ Yes □ No

College or School of major: ___________________________ Major or Program: ___________________________

Class Level: □ FR □ SO □ JR □ SR □ Unclassified Current Term: Fall □ Spring □ Summer ________

Looking to Satisfy (check all that apply): □ GE □ Diversity Requirement □ Major □ Minor □ Elective Units

► Student Signature: ___________________________ Date: ___________________________

PART A

List the course(s) you plan to take at another institution. Units are granted in chronological order of when courses were taken. Once you accumulate 70 units from all schools, including Pacific, additional community college courses will satisfy content requirements only and will not apply to the minimum units required for graduation. Once a student has reached 40 units less than what is required for his/her degree, only 8 more units may be accepted from a four year institution. Additional community college or four year institution courses will satisfy content requirements only and will not apply to the total units for graduation. Satisfaction of content requirements means that the Pacific requirement will be met upon successful completion of the transfer course but units will not transfer. The minimum grade accepted is C.

School at which you plan to enroll: ___________________________

Transfer Subj./No. Course Title Units

__________________________________________

__________________________________________

__________________________________________

Are these courses repeats of courses you have previously taken? □ Yes □ No

City and state in which school is located: ___________________________

Total units you plan to take at this school: ___________________________

Year/Term you plan to enroll: ___________________________

Will you also be enrolled at University of the Pacific this semester? □ Yes □ No

If yes, how many total units (Pacific and other institutions) will you take? ________

(The Registrar will forward this form to your Dean’s Office for review and decision in part B below)

PART B – FOR DEAN’S OFFICE USE ONLY

Academic overloads must be approved.

Overload Approved: □ Yes □ No ▶ Dean Signature: ___________________________ Date: ___________________________

PART C – FOR PRE-PHARMACY USE ONLY

□ Approved □ Denied ▶ Program Director Signature: ___________________________ Date: ___________________________

Updated 4/18/2013