January 2014 On-line Cohort Schedule:

1/20/2014 – 2/2/2014 XSAP 010 Overview of Substance Abuse Counselor Certificate

1/20/2014 – 2/2/2014 XSAP 012 Career Assessment


2/3/2014 – 3/2/2014 XSAP 100 Drugs and Society


5/26/2014 – 6/22/2014 XSAP 110 Cultural Competency and Special Populations


Please see the fee schedule below corresponding to the course schedule above. Fees must be paid by the dates in bold or students will incur a **$25 per course late registration fee**. Registrations cannot be made more 3 days past any course start date.

**January 17th - $345**: Administrative fee ($95), XSAP 010 Overview ($125), XSAP 012 Career Assessment ($125).

**January 31st - $500**: XSAP 013 Writing for Case Management ($250), XSAP 100 Drugs and Society ($250).

**February 28th – $500**: XSAP 102 Assessment for Treatment Planning ($250), XSAP 104 Counseling Theory ($250).

**March 28th – $500**: XSAP 101 Addiction and Working with Criminal Justice ($250), XSAP 103 Relapse Prevention and Dealing with Co-Occurring Disorders ($250).

**April 25th - $500**: XSAP 105 Individual and Group Counseling ($250), XSAP 106 Communicable Diseases ($250).

**May 23rd - $500**: XSAP 110 Cultural Competency and Special Populations ($250), XSAP 109 Counseling Internship ($250).
Attendance Policy: Students are expected to complete all of their assignments in the time frame given and be present for all required online discussions. Students should be entering Sakai daily to stay current with all assignments. Class time expected is 15 hours of work per unit.

Cancellations/Refunds: There will be no refund for a course once you have entered the online portal. All cancellations must be made in writing at least 3 business days prior to the first day of the course to receive a refund. A $10.00 processing fee will be deducted for each cancelled course. If written cancellation is not received prior to 3 days, no refund will be granted. Application and administrative fees are non-refundable.