

Commencement *Checklist*

The Year Before

- By the end of MAY
 - ✓ Check Commencement website for event details.
 - ✓ Meet with your advisor to make sure you are on track.
 - ✓ Apply for graduation with the Registrar's office.

Fall Semester Before Commencement

- AUGUST - DECEMBER
 - ✓ Share with family and guests the details of the President's Commencement letter.
 - ✓ Make travel arrangements and book accommodations for out-of-town guests.

Spring Semester Before Commencement

- MARCH
 - ✓ Attend Commencement Fair.
 - ✓ Pick up regalia from the Bookstore.
 - ✓ Attend School/College information session and check your Pacific e-mail for exciting Commencement updates.
 - ✓ Complete the pre-graduation survey available at the Commencement Fair and on the Commencement website.

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- APRIL
 - ✓ Pick up regalia from the Bookstore.
 - ✓ Attend School/College information session and check your Pacific e-mail for exciting Commencement updates.
 - ✓ Complete the pre-graduation survey available on the Commencement website and at the Senior Celebration.

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- DAY OF COMMENCEMENT**
 - ✓ Arrive and line up at the Alex G. Spanos Center by 8:00 a.m. with regalia on.

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- AFTER COMMENCEMENT
 - ✓ Complete the post-graduation survey available on the Commencement website.