Please use this form to make minor changes to a program. Examples of such changes include the following:

- Changing the total number of credits for a degree
- Changing course pre-requisites, unit values, etc.
- Changes in the University General Education or designation of specific courses to satisfy General Education requirements
- Changing policies and procedures regarding Undergraduate Admissions criteria
- Policies on probation and disqualification with the various undergraduate programs
- Changes in programs, majors, concentrations, minors, and tracks, unless these are “major” changes (see below), in which case you should use a “Changes to Existing Programs” form

Note: a major revision is one involving the smaller of: a) more than 1/3 of the courses required for the program or b) 4 or more total courses, or re-conceptualizing the purpose of the course.

Before you proceed, please review the approval process in advance and leave time for each involved person or committee to review the proposal.

**DATE:** November 28, 2006  
**DEPARTMENT/SCHOOL:** General Education / COP  
**CONTACT PERSON:** Lou Matz  
**PHONE:** 946-2673  
**BLDG & ROOM NO:** WPC 107

1. **School:** COP  
   **Program:** Pacific Seminar I and II  
   **Degree:**

2. **What is being changed and what is the rationale for the change?**

   Addition of a pre-requisite for Pacific Seminar II (PACS 02). See attached for rationale.

3. **Existing policy** (if applicable):

   The current policy does not specify when a student, who fails Pacific Seminar I, can take Pacific Seminar II.

4. **New policy** (if applicable):

   Passing Pacific Seminar I (a “D” or better) is a pre-requisite for Pacific Seminar II.

5. **Catalog copy** (if applicable):

   See attached.
Please remember to make the corresponding changes to your program's catalog copy when you receive page proofs for next year's catalog.

**MISCELLANEOUS CHANGE PROPOSAL**  
**APPROVAL SHEET**

<table>
<thead>
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<th>DATE: November 28, 2006</th>
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</tbody>
</table>

Please obtain signatures in the order they appear below, as applicable.

1. **DEPARTMENT CHAIR:**
   
2. **CHAIRS OF OTHER INVOLVED DEPARTMENTS (if applicable):**
   (Signatures needed for new courses and deletions)

3. **CHAIR, SCHOOL/COLLEGE CURRICULUM COMMITTEE:**

4. **DEAN OF SCHOOL/COLLEGE:**

5. **GENERAL EDUCATION COMMITTEE (if applicable):**
   (Signature needed for new courses and deletions)

6. **GRADUATE STUDIES COMMITTEE (if applicable):**

7. **REGISTRAR:**

**ACADEMIC AFFAIRS COMMITTEE:**

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Miscellaneous Change form, Page 2 of 2  
Rev. 10/06
Rationale for Change

There is currently no stated policy regarding whether a student who fails PACS 01 can take PACS 02 in the next semester; the policy only states that a student must retake PACS 01 (General Catalog 2006-07, p. 41). On November 17, 2006, the GE committee unanimously agreed to make PACS 01 a prerequisite for PACS 02. The main rationale for the policy is (1) unlike the previous Mentor I and II courses, PACS 01 and 02 form a thematic sequence and students in PACS 02 will revisit readings and ideas in PACS 01; (2) there can be writing intervention in the spring semester for students who fail due to deficient writing skills; and (3) the new policy would be consistent with the Pacific Seminar deferral policy.

Revision to Catalog Copy (bold indicates the revision to the existing policy on p. 41)

Students who fail Pacific Seminar I or II are subject to academic probation and must repeat them in the next academic year. **Students must pass Pacific Seminar I in order to take Pacific Seminar II.** Students can repeat a different Pacific Seminar II course. If students do not pass Pacific Seminars I or II in their first four semesters, they are subject to disqualification and must complete an additional course in the general education breadth program as determined by the student’s general education unit coordinator. The Pacific Seminars cannot be repeated if students earn a “D” or higher.