University of the Pacific  
Graduate Course Approval Form

Please fill in all information. After all required signatures are obtained on page two, send to Research and Graduate Studies, Knoles Hall, 2nd Floor. Research and Graduate Studies will then forward to the Academic Affairs Committee, Office of the Provost, Anderson Hall, 2nd Floor.

**Date:** September 25, 2006

**Contact Person:** Carolynn Kohn

**Department:** Psychology

**Phone:** 946-7316

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<tbody>
<tr>
<td>Addition</td>
<td>☑</td>
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<tr>
<td>Revision</td>
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<tr>
<td>Deletion</td>
<td>☐</td>
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**School or College:** COP  
**Department:** Psychology

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<tr>
<th><strong>Course Number:</strong> 285e</th>
<th><strong>Title:</strong> Behavior Analysis Internship</th>
<th><strong>Units:</strong> 1</th>
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**Minimum Number of Students:** 3

**Prerequisites:** Psyc285a and Psyc285b

**If replacing a course, old course title and number:** n/a

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**Catalog Description (attach additional paperwork if necessary):**

See attached

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Please attach a syllabus.

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**What are the reasons for the new course (e.g., student needs, major, etc.), program changes or deletion of the program?**

Student needs. This course will provide the supervised experience required for certification from the Behavior Analysis Certification Board, leading to greater job opportunities for our graduates.

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**If approved, when will this be implemented?**  
**Fall ☑  Spring ☐  Year **2007**
What is the anticipated impact on resources (faculty, funds, library, materials, etc.)
Little to none.

Describe any specific facilities or technology needs.
None

APPROVAL PROCESS

1. Action by department requesting addition/change:
   Approved by: __________________________ Date: 9/21/06

2. Action by the Curriculum and/or Graduate Studies Committee of the School/College:
   Approved by: __________________________ Date: 10/13/06

3. Action by the Dean of the School/College:
   Approved by: __________________________ Date: 10/17/06

4. Action by the Dean of the Library:
   Approved by: __________________________ Date: 10/16/06

5. Action by the Director of Educational Technology Services (if computer lab, software needed):
   Approved by: __________________________ Date: __________

6. Action by the Registrar:
   Approved by: __________________________ Date: 10/23/06

7. Action by the Graduate Studies Committee (as appropriate):
   Approved by: __________________________ Date: 11/16/06

8. Action by the Academic Affairs Committee:
   Approved by: __________________________ Date: __________

After approval by the Academic Affairs Committee, information regarding new, revised, or deleted programs and courses is sent to the Registrar for listing in or modifying the catalog.

Form revised 9/4/03
PSYC 285 E and PSYC 285 F: Behavior Analysis Internship I

Clinical experience with the University of the Pacific Behavior Analysis Services Program. This course includes practice in conducting behavioral interventions, designing, implementing, and monitoring behavior analysis programs for clients, overseeing the implementation of behavioral programs by others, attending behavioral program planning meetings, and reviewing program-relevant literature. Faculty and staff will observe interns engaging in activities in the natural environment at least once every two weeks, and provide specific feedback to interns on their performance. Multiple populations and sites will be available, including but not limited to, typically developing school-aged children in school and home settings, and individuals with psychiatric diagnoses and/or developmental disabilities in their homes or in community settings.
Behavior Analysis Internship I  
**PSYC 285e and Psyc285f**  
**Thursday 5-7pm**  
**TBA**

**Location: TBA   
[Last revised 9/18/06]**

**An additional 2-3 hours per week of supervision meetings are required the days/times of which are determined on a semester-by-semester basis**

**Instructors:**
- John Borrero  
  Phone: 209-946-7317  
  Email: iborrero@pacific.edu  
  Office: Psych Bldg  
  Office Hours: Room 104  
  TBA

- Holly White, M.A.  
  Phone: 209-351-1635  
  Email: hwhite@pacific.edu  
  Office: Room 135  
  Office Hours: By appointment

**Coordinator:**
- Jolene Sy  
  Email: J_sy@pacific.edu  
  Office: Room XX  
  Office Hours: By appointment

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**Required Texts**
- Behavioral Booklets (TBA) [www.proedinc.com](http://www.proedinc.com)

**Required Readings**

**Additional readings to be announced (TBA) based on clinical interest and need.**

- **PLEASE NOTE:** You **MUST** sign up for Blackboard in order to access all materials required for this course! If you need help to sign up for Blackboard please contact the library or the instructors immediately.
Course Objectives
- To gain knowledge regarding the application and practice of ethics and ethical behaviors related to implementation of Applied Behavior Analysis, including assessment, data collection, and treatment implementation.
- To gain understanding of how to incorporate single subject methodology into applied services.

Course Goals
- Students will gain an advanced understanding of the application of behavior analysis principles. Students will gain this understanding through conducting behavioral interventions, designing, implementing, and monitoring behavior analysis programs for clients, overseeing the implementation of behavioral programs by others, attending behavioral program planning meetings, and reviewing program-relevant literature.
- Faculty and staff will observe interns engaging in activities in the natural environment at least once every two weeks, and provide specific feedback to interns on their performance.
- Students will gain competency in working with multiple populations and in various sites, including but not limited to, typically developing school-aged children in school and home settings, and individuals with psychiatric diagnoses and/or developmental disabilities in their homes or in community settings.

COURSE REQUIREMENTS

Class Attendance
Students are expected to attend all classes (Thursdays 5-7pm) and all supervision meetings (2-3 hours per week, times and days TBA). Your attendance grade is the total number of classes and supervision meetings you attended divided by the total number possible. Failure to attend at least 75% of the total possible class and supervision meetings may result in receiving a final grade of "F." Missed supervision meetings must be made up within the same week. Students who are ill must provide a physician's note or other verification of illness. Students must provide proper document for other emergency absences.

Class Participation
Students should come to class prepared to discuss topics related to that day’s lecture. Therefore, it is expected that you will complete the reading assignments prior to the day listed in the course schedule. Students are expected to actively participate through discussion, questions, and suggestions in both Clinic Class and Supervision meetings.

Papers/Assessment Data
Although students are not required to turn in empirical papers, students are required to turn in all assessment reports, data sheets, graphs, and other assessment information in a timely manner, as specified by the instructors. Failure to do so may result in the lowering of the final grade by one full grade, an incomplete, or a final grade of “F.” This written work is included in the End of Semester Evaluation grade.

Presentations
Students will be required to give at least one presentation per semester. Presentations will cover topics such as accurate presentation and discussion of data and graphs, descriptions of treatment interventions and successes based on data, ethical issues, and professionalism. Presentations will count 20% toward the final grade. [grading criteria will be discussed at a later date]

Evaluation of Skills
Faculty and staff with BCBA certification will observe interns engaging in activities in the natural environment at least once every two weeks, and provide specific feedback to interns on their performance. Evaluations will count 50% toward the final grade. Students who receive an unsatisfactory evaluation will not be allowed to move forward and may ultimately fail to receive course units until they have achieved a satisfactory evaluation.
Additional Basic Requirements

- Meet all course requirements as outlined above
- Attend supervision meetings prepared to discuss your cases. Bring files, reports, etc to supervision. Missed supervision MUST be made up as soon as possible. It is the student's responsibility to arrange another supervision time with the instructor.
- Maintain a professional demeanor and recognize when you require additional assistance. Remember - you are working with REAL people who have REAL problems!
- All interns are expected to attend ALL supervision meetings. A minimum of two 1-hour meetings per week and a maximum of three 1-hour meetings per week.
- Students MUST plan ahead for vacations, leaves, extended absences, illnesses, etc. This includes discussing backup plans with your supervisor and others in advance.
- Students' behaviors should be in compliance with HIPAA and APA and BACB Ethical regulations at all times.

GRADING

Students will receive points for the following:

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<thead>
<tr>
<th>Method</th>
<th>% of final grade</th>
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<tbody>
<tr>
<td>Attendance</td>
<td>10%</td>
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<tr>
<td>Papers/Assessment Data</td>
<td>20%</td>
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<tr>
<td>Presentations</td>
<td>20%</td>
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<tr>
<td>Evaluation of Skills (every 2 weeks)</td>
<td>50%</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
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FINAL GRADING SCALE

<table>
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<tr>
<th>Grade</th>
<th>Percentage</th>
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<tr>
<td>94% &amp; Above= A</td>
<td>80% to 83%  = B-</td>
</tr>
<tr>
<td>90% to 93%  = A-</td>
<td>77% to 79% = C+</td>
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<tr>
<td>87% to 89%  = B+</td>
<td>74% to 76% = C</td>
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<tr>
<td>84% to 86%  = B</td>
<td>70% to 73% = C-</td>
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<tr>
<td></td>
<td>67% to 69% = D+</td>
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<td></td>
<td>60% to 66% = D</td>
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<td>Below 60% = F</td>
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NOTES:
- Copies of student work may be retained to assess how the learning objectives of the course are being met.
- This syllabus provides a general plan for the course and deviations or changes may be necessary.

Attention: If you have special needs that require accommodation, please see Lisa Cooper (x62878), Coordinator of the Office of Services for Students with Disabilities in Bannister Hall, Room 101 to obtain an Accommodations Request Form. After your request has been reviewed AND approved, please schedule a meeting with me during office hours or some other mutually convenient time to discuss and arrange the accommodations.

UNIVERSITY HONOR CODE (Tiger Lore, under University Policies)

The University Honor Code is an essential element of academic integrity. It is a violation of the Honor Code to give or receive information from another student during the examination; to use unauthorized sources during an examination; or to submit all or part of someone else's work or ideas as one's own. If a student violates the Honor Code, the faculty member may refer the matter to the Office of Student Life. The student may be penalized by receiving a Fail on the assignment or Failing grade in the course. The student may also be reprimanded or suspended from the university. A complete statement of the Honor Code can be found in the Student Handbook, Tiger Lore, including statements regarding Academic Honesty in sections 1.1 – 1.3 of Tiger Lore.