

# Directions for Joining the TEC Sakai Site

- 1) Log onto Sakai
- 2) Click on the orange **Edit** button
- 3) Click on **Membership** on the left
- 4) Click **Joinable Sites** (under the blue question mark under Membership)
- 5) In the right corner **Search** window type TEC
- 6) Scroll to the bottom of the list and the second to last choice is TEC
- 7) Click the blue **Join** button right under TEC
- 8) If you go back up to the website and click return it should refresh and show up on your list of courses

\*If it does not show up, you may want to click the orange edit button back at your list of courses and you may need to change the number of My Active Sites, by changing the number of tabs displayed.

If you get stuck there let me know and I can walk you through it over the phone or in person.

Good luck and best wishes!

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