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Order Online

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Regular

\$7 each

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Allow 5-10 business days.

Rush

\$17 per address, \$5 for additional copies

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Overnight

\$27 per address, \$5 for additional copies

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No international or PO boxes service available. Must be received by 10 am.

Visit the link to order Online!

<http://www.pacific.edu/x7062.xml>

or

<http://www.studentclearinghouse.org>

Follow the instructions for National Student Clearinghouse — you must pay with a credit card. Write which classes you need to appear under **"Special Instructions."**

Under Delivery Options, choose the Processing Option After Grades Are Posted.

OFFICIAL TRANSCRIPT REQUEST FORM

PROFESSIONAL DEVELOPMENT COURSES



Order by Mail

Please make check or money order payable to: **University of the Pacific**

MAIL REQUEST FORM TO:

Office of the Registrar, University of the Pacific, 3601 Pacific Avenue, Stockton, CA 95211

Pacific Student ID: 98 - _____ - _____

Social Security No.: _____ - _____ - _____

Name: _____
Last First Middle Name while at Pacific (if different)

Current Address: _____
Street address Area code/ phone number
City State Zip Email address

Please Send To:

(1) ATTN: _____

Regular Name of Office: _____
 Rush Street Address: _____
 Overnight City/State/Zip: _____

(2) ATTN: _____

Regular Name of Office: _____
 Rush Street Address: _____
 Overnight City/State/Zip: _____

List the most recently completed courses that should appear on this transcript. If you do not list ALL classes that must appear and your transcript is sent with missing information, you will need to request and pay for another official copy.

Course No.	Course Name	Course No.	Course Name
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I authorize the release of my professional development record:

Signature _____ Date _____

Do Not Send Cash.

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