



New Student Financial Aid Award Checklist

What you and your parent(s) can do now:

- Accept or decline student loans and work-study online at **insidePacific** (insidepacific.pacific.edu)
- Students who are selected for Federal Verification by the U.S. Department of Education will receive an email from the Office of Financial Aid with a link to create an account through the “Verify My FAFSA” secure website, where you and/or your parent can upload and electronically sign your Verification Documents. Verification Frequently Asked Questions (FAQ’s) can be found at <http://www.pacific.edu/About-Pacific/AdministrationOffices/Office-of-Financial-Aid/Verification-FAQs.html>
- We encourage you to use the **IRS Data Retrieval Tool (DRT)** on the FAFSA if you have not done so already. The following instructions will assist you with the DRT process:
 - To use the DRT, log on to the FAFSA website and indicate you want to make a correction to your 2019-2020 FAFSA.
 - Proceed to the parent and/or student financial section where you will be prompted to answer questions regarding your 2017 tax information (completion, tax filing status, etc.).
 - Provide the requested information and a blue box will appear that says “Link to the IRS” to which you will be re-directed to the IRS’s website, where you will authorize the IRS to submit your tax information to FAFSA.
 - You will then be directed back to the FAFSA website, where you will sign and resubmit your FAFSA with your FSA ID and password.
 - If the FAFSA is not resubmitted after the DRT is used, the tax information will not transfer to Pacific.
- Verify you have no outstanding financial aid requirements on **insidePacific** that will delay the disbursement of your awards. Financial aid will not be disbursed to the student’s account until all documents are received and reviewed. All required documents must be submitted to the Financial Aid Office no later than July 1 to avoid delay in disbursement.
- Report all outside scholarships to the Financial Aid Office
[http://www.pacific.edu/Documents/financialaid/forms/Other_Resources_INT\(0\).pdf](http://www.pacific.edu/Documents/financialaid/forms/Other_Resources_INT(0).pdf)
- Creditworthy parents interested in applying for a Parent PLUS Loan can start the 2019-20 PLUS application process at <https://studentloans.gov> beginning **April 15**. Complete Parent PLUS Master Promissory Note (MPN) at <https://studentloans.gov>, if credit is approved.
- For Federal Direct Ford Loan borrowers: complete Master Promissory Note (MPN) for Direct Ford Loan as well as complete Entrance Loan Counseling at <https://studentloans.gov>.

Deadline:	
ASAP	Accept/decline student loans and work-study on insidePacific
Begin April 15	Parents - apply for Parent PLUS Loan – https://studentloans.gov
Begin April 15	Students - complete Master Promissory Note (MPN) and Entrance Loan Counseling at https://studentloans.gov
May 1	Freshmen students - Confirm your admission for the UNIVERSITY OF THE PACIFIC
June 1	Transfer students – Confirm your admission for the UNIVERSITY OF THE PACIFIC
By June 1	Students selected for Federal Verification - successfully complete Federal Verification on “Verify My FAFSA” http://financialaid.pacific.edu
June	New Student Orientation
June 15	Cal Grant Recipients complete the High School Graduation Certification https://mygrantinfo.csac.ca.gov/logon.asp
August 26	First Day of school

Students:

- The awards listed on your initial award letter represent our best **estimate** of your eligibility for financial assistance in each of the individual programs listed. The estimate is based on the information you provided on your FAFSA. As additional materials and documentation are received from you, we will update the information we have on file, make any adjustments in aid eligibility that are necessary, and will email you if there are any changes.
- Regularly view your u.pacific.edu email account. The Financial Aid Office, as well as many other Pacific offices, will send important information/communications to your u.pacific email account.
- **Awards are subject to change until all requested documents are received and reviewed.**
- If there are changes to your financial aid award after the review of all documents, an email will be sent to your u.pacific.edu email account which will guide you to your *insidePacific* account where the changes to your award can be viewed.
- Federal Student Aid repayment calculators are available to assist you with determining the amount of loan you can afford to borrow: <https://studentloans.gov/myDirectLoan/whatYouNeed.action?page=repayEst>

Parent(s):

Transitioning to college life is a challenge for students and parents. We appreciate parent involvement, but like many other aspects of the university experience - college is intended for personal development and we strongly encourage the student to be actively involved in the financial aid process.

Here is some information that may be important to you:

- The Financial Aid Office is limited in what student information can be released to parents of all eligible students. The Financial Aid Office may not release a student's award status, award amount, and disbursement information of student funds without the presence of the student.
- All correspondence regarding your student's financial aid, not relating to parent tax transcripts will be emailed to your student's u.pacific email account and in some instances to their personal email account.
- Will you need to borrow a Parent PLUS Loan for your student's education? While this is an annual loan process, it is important to note that you may need to make this commitment for the next four years.
- Federal Student Aid repayment calculators are available to assist you with determining the amount of loan you can afford to borrow: <https://studentloans.gov/myDirectLoan/whatYouNeed.action?page=repayEst>
- During our busy season (March through September), we have a very high volume of incoming phone calls which can mean that callers may experience a lengthy hold time. Please be patient! Another option for contacting us is by email to financialaid@pacific.edu. Include the student's name and Pacific ID (begins with 989) so that we can better assist you with your questions.