

RSO Alcohol Policy

Alcohol Generally

McGeorge recognizes that social experiences are an important part of the law school experience and that law students are responsible adults, capable of making appropriate personal choices. However, law students are attorneys in training, and substance abuse is both a significant problem in the legal profession generally and a major cause of disciplinary actions against attorneys. Accordingly, it is important that the school discourage the inappropriate use of alcoholic beverages by students and others at student group events.

As such, there are alcohol policies in place for on- and off- campus events. **If the alcohol policies described on the following pages are not observed, disciplinary action may be taken against the sponsoring student group and the individual students who organized the event.**

Also, the University WILL NOT reimburse students for alcohol.

Alcohol at On-Campus Events

To serve alcohol at an on-campus event, two steps must be completed a minimum of one week prior to your event: (1) **Submit the online Application to Serve Alcoholic Beverages Form** and (2) **Submit a signed copy of this three-page Alcohol Policy to the Office of Student Services**. The Alcohol Policy needs to be signed by both the RSOs President and Advisor. Contact the Office of Student Services at sacstudentaffairs@pacific.edu to access both of these forms.

The Office of Student Services has the discretion to approve or deny the request, to limit the amount of alcohol purchased, to restrict the location of the event, and to restrict the time and/or manner in which alcohol is served. In some cases, an in-person meeting may be necessary to discuss specific aspects of your request.

Student groups approved to serve alcohol on-campus must observe the following requirements:

Student groups may only serve beer, wine, and seltzer. No hard alcohol may be served.

1. All alcohol must be purchased through Bon Appétit.

Note: If alcohol has been donated, please contact the Office of Student Affairs to get use of donated alcohol approved. All donated alcohol must come in new, sealed, bottles or cans. For beer and seltzer, all donated alcohol must also be packaged as an individual serving. No kegs or taps will be approved.

2. All alcohol must be served by qualified Bon Appétit employees at the RSO's cost.

Note: If alcohol has been donated, it still must be served by Bon Appetit. **Bon Appetit will refuse to serve alcohol that was not approved by the Office Student Services and may refuse to serve alcohol that was not purchased through them.** As such, it is imperative that RSOs are in contact with the Office of Student Affairs to make appropriate arrangements regarding donated alcohol.

3. Alcohol may only be served between the following hours: Monday-Friday: 4:00-11:00 PM, and Saturday and Sunday: Noon-11:00 PM. Time of service may not exceed four hours.
4. Each person attending the event may only be served a maximum of two servings of alcohol. This will be regulated by the two designated Event Monitors and the qualified Bon Appétit employees serving the alcohol. The Office of Student Services provides wrist bands with drink tabs on them to help RSOs track the two drink maximum, at no cost to the RSO.
5. Non-alcoholic beverages must be available to event attendees at all times when alcoholic beverages are being served. If the non-alcoholic beverages are being sold, they must be sold at the same price or lower than the alcoholic beverages.
6. Substantial food items (generally meaning the food equivalent to or greater than one serving of appetizers per beverage) must be made available to event attendees at all times whenever alcohol is being served. If the food runs out, alcohol service must cease.
7. The two designated Event Monitors must refrain from drinking and be present at all times where alcohol is being served. All event organizers are encouraged to refrain from drinking as well.
8. Alcohol may be served only to persons 21 years of age or older.
9. The event may not be open to the public; only McGeorge students, employees, and their escorted guests may attend the event.
10. The sponsoring group must prevent participants from taking alcoholic beverages to and from the event.

Alcohol at Off-Campus Events

To serve alcohol at an off-campus event, two steps must be completed a minimum of one week prior to your event: (1) **Submit the online Application to Serve Alcoholic Beverages Form** and (2) **Submit a signed copy of this three-page Alcohol Policy to the Office of Student Services**. The Alcohol Policy needs to be signed by both the RSOs President and Advisor. Contact the Office of Student Services at sacstudentaffairs@pacific.edu to access both of these forms.

Student groups approved to serve alcohol off-campus must observe the following requirements: Non-alcoholic beverages must be available to event attendees at all times when alcoholic beverages are being served. If the non-alcoholic beverages are being sold, they must be sold at the same price or lower than the alcoholic beverages.

1. Substantial food items (generally meaning the food equivalent to or greater than one serving of appetizers per beverage) must be made available to event attendees at all times whenever alcohol is being served. If the food runs out, alcohol service must cease.
2. The two designated Event Monitors must refrain from drinking and be present at all times where alcohol is being served. All event organizers are encouraged to refrain from drinking as well.
3. Alcohol may be served only to persons 21 years of age or older.

4. **If your group is sponsoring an off-campus event where alcoholic beverages will be served and Public Safety will not be providing security, all advertising for the event must conspicuously state:** "McGeorge School of Law is not sponsoring or providing security for this event."

Student groups that sponsor off-campus events where alcohol will be served are cautioned to act responsibly and to take measures to ensure the safety of all attendees. The two designated Event Monitors **must** refrain from drinking and be present at all times where alcohol is being served. All event organizers are encouraged to refrain from drinking as well.

SPONSORING RSO: _____

EVENT: _____

DATE: _____

RSO President (print name): _____

RSO President Signature and Date: _____

RSO Faculty Advisor (print name): _____

RSO Faculty Advisor Signature and Date: _____