

GRADUATE STUDENT CHECKLIST

AFTER CONFIRMING ENROLLMENT

✓	ACTION ITEM
<input type="checkbox"/>	<p>SET UP YOUR EMAIL ACCOUNT</p> <p>All communication from the University will now be sent to your Pacific email account, so it is important to check your account regularly. You will access your student email through MyPacific. However, you will first need to change your default password. Visit the Locksmith Account Management Tool to change your password.</p> <p>Click here for a detailed step-by-step guide for email set up.</p>
<input type="checkbox"/>	<p>COMPLETE YOUR FAFSA</p> <p>If you are planning to utilize financial aid to pay for your tuition, complete your FAFSA application and Entrance Counseling at studentaid.gov. The university school code is 001329.</p>
<input type="checkbox"/>	<p>REVIEW BILLING AND FINANCIAL AID</p> <p>Your billing and financial aid information is located in the MyPacific portal. Under the Pages menu, locate the Financial page and scroll to locate the Paying Your Bill link. Here you will be able to ensure that your financial aid and payments for courses and programs are met by the appropriate payment deadlines. If you have any questions about your aid package, you can email financialaid@pacific.edu. Graduate students enrolling in programs in Benerd College, College of the Pacific, Conservatory, Eberhardt School of Business, or School of Engineering and Computer Science must also submit the number of units they are enrolling in for the academic year to have any student loans processed. Students in the Dugoni School of Dentistry, McGeorge School of Law, Thomas J. Long School of Pharmacy, and the School of Health Sciences DO NOT need to use this portal as they are automatically considered for loans once admitted with a FAFSA on file.</p>
<input type="checkbox"/>	<p>ENROLL OR WAIVE STUDENT HEALTH INSURANCE</p> <p>Students will <u>automatically be enrolled</u> in the Student Health Insurance Plan (SHIP). If you do not need SHIP, you must submit an insurance waiver prior to the first day of classes. Complete information about SHIP and the Insurance Waiver can be on the Student Health Services page.</p>
<input type="checkbox"/>	<p>STAY COMPLIANT WITH THE UNIVERSITY IMMUNIZATION POLICY</p> <p>You are required to submit immunization records in order to attend on-campus classes. Review the immunization policy and submit your records through go.pacific.edu/myhealth. On the left hand side of the portal, you will find the link to immunization records.</p>

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<input type="checkbox"/>	<p>COMPLETE ONLINE ORIENTATION MODULES</p> <p>While not an academic course, the online orientation course offered through Canvas is a helpful tool designed to orient you to the university. You will be enrolled after you confirm your enrollment. An email notification will be sent to your student email once you enrolled. Your online orientation will always show up as a course in your Canvas Dashboard so that you have access to it throughout your graduate program.</p>
<input type="checkbox"/>	<p>CHECK IN WITH YOUR PROGRAM ADVISOR</p> <p>Your academic unit will email you important details about requirements, class registration, and orientation to your graduate program. Be sure to check your Pacific email. If you have questions about your plan of study, check-in with your faculty advisor. The name of your advisor can be found in your admissions letter.</p>
<input type="checkbox"/>	<p>ATTEND A PACIFIC 101 WORKSHOP</p> <p>Pacific 101 workshops are fun and engaging virtual meetings hosted by current student mentors and staff from the Office of Orientation and Transition Programs and are open to all incoming First Year, Transfer, and Graduate students. Pacific 101 workshops will assist new students in navigating key academic tools, resources, and other essential university systems online. Workshops will be held June 2 - June 16, 2023 and recordings will later be available on the Orientation Instagram page.</p>
<input type="checkbox"/>	<p>ATTEND IN-PERSON ORIENTATION AND WELCOME ACTIVITIES</p> <p>It is essential for new graduate students to participate in activities and orientation sessions provided by their academic unit. Additionally, the Office of Orientation and Transition Programs will host engaging in-person welcome activities open to all graduate students on the Stockton, San Francisco, and Sacramento campuses that will be optional and free to attend. These welcome events will take place on the Stockton main campus from Sunday, August 20 - Saturday, August 26, 2023. Details and a full schedule will be emailed in early August.</p>